

Audit and Governance Committee
Proposed Forward Work Plan - 2020/2021

Meeting Date	Item	Responsible Officer	Draft Report to CLT	Report Deadline	Publication Deadline
25 September 2020	SWAP Presentation - New Ways of Working	SWAP		16 Sep 2020	17 Sep 2020
	Q1/ Q4 IA Report	SWAP			
	Appointment of a member to the Constitution Focus Group	Chairman			
	18/19 accounts update report	Lizzie Watkin			
	Accounting Policies	Andy Brown/ Lizzie Watkin			

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18 November 2020	Report to those charged with Governance (ISA 260) 2019/2020	Deloitte		9 Nov 2020	10 Nov 2020
	Statement of Accounts 18/19	Lizzie Watkin/ Andy Brown			
	Annual Governance Statement 19/20	Ian Gibbons			
	Pension Assurance on Pension Fund accounts 19/20	Pension Fund Minutes			
	Grant Certification Report relating to teachers pay/pensions 2019/2020	KPMG			
	Q2 IA Report 2020/2021	SWAP			
	Update on New Ways of Working	SWAP			
	Risk and performance Management Policy – Update (postponed due to COVID)	Toby Elliott/ Martin Nicholls			
	Risk Management During Covid-19	Toby Elliott/ Martin Nicholls			
	Governance Action Log update	Ian Gibbons			
	Private Meeting with External Auditors (after committee)	Deloitte			

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10 February 2021	Statement of Accounts 19/20	Lizzie Watkin/ Andy Brown		1 Feb 2021	2 Feb 2021
	Grant Certification Report relating to teachers pay/pensions 2019/2020	KPMG			
	Q3 IA Report 2020/2021	SWAP			
	Corporate Governance Update	Ian Gibbons			
	Governance Action Log update	Ian Gibbons			
	Service Area Risk Presentation (TBD) (Possibly delay due to COVID)	TBC			
	Private Meeting with SWAP (after committee)	SWAP			

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Date TBC 2021 (Usually April)	Accounting Policies	Lizzie Watkin		TBC	TBC
	Q4 IA Report 2020/2021	SWAP			
	Draft Annual Governance Statement	Ian Gibbons			
	Corporate Governance Update	Ian Gibbons			
	Governance Action Log update	Ian Gibbons			
	Service Area Risk Presentation (TBD)	TBC			

Additional Items:

Date Agreed Item	Additional Items	Responsible Officer	Notes
Jul-20	School Governance Report	DSO	Details sought from Amanda Cripps, Governor Development Lead Education and Skills, and circulated to Committee
Oct-20	Redmond Report Briefing Paper	Lizzie Watkin	Lizzie to write briefing paper for committee once response from Government received.